



# PATTUKKOTTAI POLYTECHNIC COLLEGE

Pattukkottai - 614 601

Thanjavur District, Tamil Nadu, India.

Dated: 22-03-2022

## CIRCULAR

### 31<sup>st</sup> SC/ST COMMITTEE MEETING

This is to inform that there will be a meeting of SC/ST cell on 29<sup>th</sup> March 2022 at 11.00am. All the members are requested to attend the meeting. [Venue: C401]

#### AGENDA:

1. Any complaints so far reported and recorded
2. Initiatives to ensure safety by taking necessary measures and counseling.
3. Statistics of number of SC/ ST students who were awarded scholarship
4. Any other points to be discussed.

COORDINATOR

  
CHAIRMAN

To

1. HoD
2. All the SC/ST Committee members



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Pattukkottai - 614 601

Thanjavur District, Tamil Nadu, India.

## Minutes of the 31<sup>st</sup> SC/ST COMMITTEE MEETING

Venue : Council Hall

Date: 29.03.2022

Time: 11.00 pm

### Members present:

S.No	Name	Position	Designation	Sign
1	Thiru P .Srinivasan	Chairman	Principal	
2	Tmt A. Amaralorpava Selvi	Coordinator/ Liaison Officer	Lecturer	
3	Tmt P.Suganya	Member	Lecturer (Sr,Gr)	
4	Thiru G.Ramesh	Member	Lecturer	
5	Selvi B.Kanagavalli	Member	Student	B. Kanagavalli
6	Selvan M.Partha sarathi	Member	Student	M. Parthasarathi

### POINTS DISCUSSED:

- The chair person welcomed all the members of the Committee and briefed on the roles and responsibilities of members of committee.
- The procedures adopted for reporting any of the complaints were discussed.
- The chair person informed that there were no serious and major concerns/ complaints either from SC/ST students or staff members in the Odd semester of Academic Year 2021-22.
- Any complaints should be brought immediately to the notice of the Chairman of the committee and suitable necessary safety measures will be ensured.
- Smooth functioning of the college with respect to safety issues was found satisfactory as informed and seen from the CCTV camera fixed at various places.
- Statistics of the number of SC/ST students who received the scholarship for the financial year 2021-22 was placed in front of the committee.
- The next meeting was planned to be in the month of October, 2022.
- The chair person thanked all the members of the committee for their active participation and suggestions.

COORDINATOR

CHAIRMAN